



3rd Grade Handbook
2016-2017

Dear Parents,

Welcome to third grade at Annette Perry Elementary! We are very excited that your child will be in our classes. We look forward to working with you and your child to make this year successful and fun!

This handbook has been designed for you as a guide on 3rd grade policies and procedures for you and your child. In it you will find policies that are important to us in order to provide an organized and positive learning environment for all students.

At the end of this handbook, you will find a page that needs to be filled out and returned. Return only this page and keep the rest of the handbook so that you will have it to refer back to throughout the year.

Here is some information about the 3rd grade team:

Brandie Horne will be teaching Math and Science. She graduated from the University of North Texas. She has her ESL and GT certification.

Erin Johnston will be teaching Math and Science. She graduated from the University of Texas. She has her ESL and GT certification.

Michelle Meister will be teaching Language Arts and Social Studies. She graduated from Stephen F. Austin State University. She has her ESL and GT certification.

Vincent Rosete will be teaching Language Arts and Social Studies. He graduated from Ashford University. He has his ESL certification.

Please remember that the transition from second to third grade is a significant change. Working with your child at home will help him/her greatly in the classroom, whether practicing math facts or having your child read to you. We are here to support your child and to help him/her achieve success this year!

If there is anything that we should know about your child that might affect his/her academic performance OR if you have any concerns, please let us know. We look forward to a great year together! Thank you for your help and support.

3rd Grade Teachers,

Brandie Horne

Erin Johnston

Michelle Meister

Vincent Rosete

Block Teaching



This year the third graders are on a rotation schedule. This means that your child will have two teachers with one of those teachers serving as their homeroom. Mrs. Horne will teach Math/Science and Mr. Rosete will teach Language Arts/Social Studies as one team. Mrs. Johnston will teach Math/Science and Mrs. Meister will teach Language Arts/Social Studies as another team.

By working together we are able to more fully meet your child's needs. Please feel free to communicate with any of your child's teachers about any concerns.

Teacher contact information:

Mrs. Horne: brandiehorne@misdmail.org

Mrs. Johnston: erinjohnston@misdmail.org

Mrs. Meister: joymeister@misdmail.org

Mr. Rosete: vincentrosete@misdmail.org

3rd Grade Schedule

7:30- 8:00 Homeroom

8:00- 10:20 Block 1

10:20-11:15 Intervention(50min)

11:15- 11:45 Lunch

11:45-12:15 Recess

12:15-1:15 CAMP

1:15- 3:25 Block 2

Drop Off and Pick Up

Car riders are to be dropped off at the back of the building and picked up in the back at the rear entrance. **Only buses are allowed to drop off in the front driveway.** Please do not park your car in front of the school. If your child is a car rider and you want to walk home with him/her instead, please go to the front office and let them know.

Any changes in your child's transportation need to be communicated to the child's teacher and to the office in advance.

Please make sure that your child is prepared for lunch each day.

- **Cash to buy**
- **Money in account to buy**
- **Bring lunch from home**

Visitors – Mansfield ISD has a policy that **ALL GUESTS** (including familiar faces) are required to check in at the school office. Our school welcomes and encourages family involvement. It is important to remember that while this may seem inconvenient to frequent visitors, it is the goal and responsibility of the school to create a safe learning environment. All volunteers must have a background check on file.



Birthdays – Birthdays are very important to children. On your child's birthday, he/she will have the opportunity to be on the morning announcements and receive a birthday pencil.

Treats From Home

Please do not send birthday invitations to be passed out at school unless there is an invitation for every child in the homeroom. Treats sent to school for an entire classroom of students for a birthday celebration will need to be individually packaged and will be sent home with the students for the families to decide if their child may have the treat. This will ensure that any food allergies or food concerns are avoided.

Absences - When your child is absent from school, you must send a note. Please include your child's full name, date(s) of absence and the reason for the absence. This note may be a doctor's note or a note written by a parent. All absences are part of your child's attendance record, however, absences may be considered excused if a note is sent to school.

DISCIPLINE POLICY

Rewards

Praise ...Fun Activities...Positive Notes/Phone Calls Home ...Homework Passes...House Points...Teacher Lunch...Buddy Lunch...Six Weeks Conduct Parties... Daily ticket rewards for “green” behavior

Consequences

We will be using the color system this year as a daily measure behavior. After receiving two tallies, the student will be asked to change his/her color. Here are the consequences for various color changes:

Green: Great behavior for the day.

Yellow: Lose 10 minutes of recess

Red: Silent lunch + loss of 10 minutes of recess with a possible office referral

**Please note that if a behavior is severely inappropriate, steps may be skipped and an administrator may deal with the situation immediately. Policies in the handbook will be followed.*

Behavior Expectations

Please see the list of the 10 behavior expectations of every third grader.

Expectations

1. Listens/ Follows Directions
2. Stays on Task/Focus
3. Completes Assignments on Time
4. Organized/Has Materials
5. Practices Self Control
6. Respectful/Courteous
7. Talks at Appropriate Times
8. Cleans Up After Self
9. Works Well With Others
10. Takes Responsibility for Actions

Conduct Point System

The students will be working hard to learn and follow classroom and school rules. Each day your child’s behavior will be noted in their planner. PLEASE SIGN THIS EACH DAY. Your child deserves the most positive climate possible for academic growth. Therefore, the plan listed must be in effect at all times.

The number of conduct marks the child has earned will determine the citizenship grade for the six weeks. The grading system is used with the classroom discipline policy. Each student will begin the six weeks with an E. At the end of the six weeks, the conduct marks will be counted to determine the letter grade.

0 - 3 signings = E

4 - 6 = S

7 - 10 = N

11 or more = U

Planners:

Your child will be responsible for bringing his/her planner to school daily. This planner will be used to record daily conduct , reading minutes, daily class assignments and due dates, and notes about tests and school events. Please make sure to go through the planner each day. You will need to initial each day for conduct and reading minutes.

Planner Suggestions:

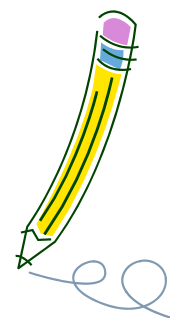
- Use for classroom and campus items only
- No drawing or tearing out pages
- Pencil only by students unless otherwise noted by teachers/parents

Want Ads

Throughout the year we sometimes need supplies above and beyond our classroom materials (such as cotton balls or paper plates). These needs will be requested in the class newsletter in a section entitled 'Want Ads'. Often times these materials allow us to do additional art projects or hands-on activities. Extra items that you think we might be able to use are always welcome!

Newsletter

In your child's planner, they will receive a newsletter each week. This newsletter will be on lime green paper. This newsletter will keep you informed of school dates, homework and what your child is learning about that week. It will be a great source of information for you throughout the school year.



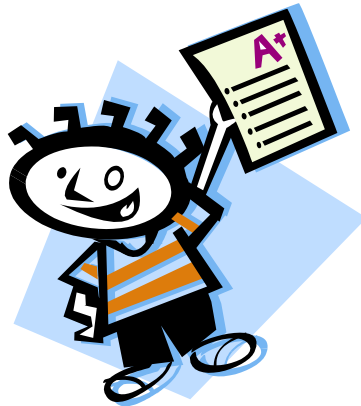
Weekly Homework Schedule

Homework Assigned on Monday: Due the following Monday

Graded Papers

Graded papers will be sent home every week. Please look over the work with your child and discuss both the things that please you and the things that your child needs to work on. We encourage you to help your child correct the incorrect work.

Please help your child correct and return any paper receiving a failing grade (lower than 70). If a student receives lower than a 70 on a test, they will have the opportunity to take an alternative test for a maximum grade of a 70. Class work and homework will be corrected for re-teaching purposes and practice but the grade will not change.



- Math Homework
- Reading Homework
- 100 Reading Minutes – 100 minutes each week (Minutes logged in planner with daily parent initials).
- Spelling class work will be sent home on Friday if not completed in class
- Grades will be taken on both the Reading and Math homework.
- A 6 week average will be given for reading minutes.
- Students who have turned in completed homework on time will be rewarded at the end of the 6weeks.
- Homework not completed or turned in on time will have 15 pts. deducted from the grade.

Intervention

We will be designating a 50 minute block of time to work with your child specifically on his/her needs, known as our “Intervention” block. Each teacher will have structured activities taking place in her room that will extend your child’s knowledge in Language Arts, Math, Science, Social Studies, and Writing. These activities will be individualized for your student. The teacher will be working with small groups of students during this time on specific areas needing improvement or extension activities. A weekly rotation will ensure that your child will be receiving opportunities to grow in all subject areas.

“Working for the Future”

The following are some examples of awards that 3rd graders can strive for throughout the year. Here are the details on how your child can receive each award.

Citizenship – receiving “excellent” conduct every 6 weeks



A Honor Roll: 90 or higher END of YEAR AVERAGE in all 4 core subjects.

A/B Honor Roll: 80 or higher END of YEAR AVERAGE in all 4 core subjects.

Every child will receive at least one award from the following categories: citizenship, character, most improved, completion, honor roll, spelling bee, team work, etc.

Conference Time

12:15-1:15

(excluding Tuesday)

Please call the office at 817-804-2800 to schedule an appointment.

Field Trips -We take educational field trips during the year. A permission slip will be required for all trips. If we do not receive a permission slip, your child will not be allowed to go with the class. Please note that the MISD Parent and Student Handbook, page 13, states that parents are asked not to bring preschool children and/or visiting school age guests while visiting, working with classes, helping with parties, or on field trips. It is requested that all parents follow the MISD guidelines in order to ensure the safety of our students.

Annette Perry Elementary

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Please keep the attached handbook to refer back to during the school year if you have any questions.

I have read and discussed the 3rd Handbook with my child,
_____. I agree to help my
child follow the guidelines set forth in this document, in order to create a
positive learning environment and experience.

Parent Signature _____

Date _____